



Society of Homeopaths

Minutes of the 315th Meeting of the Board of Directors

At: RNIB Offices, Bristol

On: 25th June 2018 11.30am - 4.00pm

Present: Sue Crump (SC), Maggie Dixon (MD), Judith Kiely (JK) Chair,
Richard O'Quinn (RO), Francis Treuherz (FT), Linda Wicks (LW), Alex Winkler (AW)

In attendance: Julie Rowland (JR), Pamela Stevens (PS), Emma Hayes (EH), Mark Taylor (MT), Clare Foley (CF) minutes

Minute		Action
23/18	<p>Apologies for absence Apologies were received from Suse Moebius Robert Pitts was present by Skype for part of the meeting.</p>	
24/18	<p>Conflict of Interest No new conflicts were declared.</p>	
25/18	<p>CEO Report MT went through key points of the CEO's report: Increasing the number of members was a priority and, while the promotion of subscribers was not, this did need to be reviewed.</p> <p>Student Clinical fees were to be reduced to £50 to match the free Student membership.</p> <p>E-learning would be reviewed at the end of 2018. SC asked about the process to be used for this review: MT replied that this had not yet been decided.</p> <p>The wider newsletter to be called 'Remedies' would be published in the first week in every month beginning in July. To avoid confusion with the newsletter, it would not be circulated to members. The initial circulation would be more than 5000. It was AGREED that Board members should be added to the mailing list.</p> <p><u>My Voice</u> New resources were being added to this area of the members' website, with the most recent -'Homeopathy around the World' - being launched in June.</p> <p><u>Community Clinics</u> All funds for the new Community Clinics had been allocated and, with a total of six clinics awarded funds, some were now up and running. MT would be meeting</p>	

	<p>MT asked if there were any further questions about his report.</p> <p>JK asked why three student clinicals had gone back to student status. JR said those members had secured cheaper insurance elsewhere. This would not be an issue going forward as the student clinical fees were to be reduced.</p> <p>FT asked if the Forum was working. PS said that the Society had been waiting for technical issues to be addressed by the web agency. This had meant a delay with some of the outstanding issues and those had been completed. User names had also been updated, so members were now able to tag others in messages.</p> <p>PS had also asked the web agency if we could increase the size available for attachments and this should be completed shortly.</p> <p>LW asked if members could be notified if the Forum could be used on phones as well.</p> <p>The Board NOTED the report and thanked MT.</p>	<p>PS</p> <p>PS</p>
<p>26/18</p>	<p>Strategic Plan</p> <p>MT said that the purpose of the report was to agree the main ‘themes’ for the 2019-21 Strategic Plan. The outline of the Plan would be submitted to the next Board meeting in September.</p> <p>The 4 themes of the previous Plan were: Professional Standards, Marketing of Homeopathy, Services to members and Sustaining the Society. The Board had discussed various broad themes at the May Residential, and had put together seven in order of priority.</p> <p>Discussion took place about possible themes and the four main ones suggested were:</p> <ol style="list-style-type: none"> 1. Helping members be more successful 2. Greater engagement with members 3. Sustaining the Society 4. Building professional confidence <p>Further discussion took place and it was agreed that Board members would look at the list of ideas listed in 4.2 and report back on which ones would be included in the larger themes identified above.</p>	<p>ALL</p>

<p>27/18</p>	<p>Establishing a CAM Forum</p> <p>MT explained the purpose of the report; to establish whether it would be useful to explore a CAM Forum and bring together the five disciplines which had previously constituted the CCAM (Council for Complementary and Alternative Medicine).</p> <p>The Board AGREED MT should explore the possibility of creating a new Forum with the five organisations, as discussed.</p>	<p>MT</p>
<p>28/18</p>	<p>Publication of Board Minutes</p> <p>MT explained the new process of the publication of minutes, which was to have three versions: one each for the Board, Members and the Public.</p> <p>MT asked whether the Board would be happy to confirm the Board version then he would then redact the other two versions.</p> <p>SC said that she would like to see all versions before they were published. It was AGREED that the members' and public versions would also be circulated and, if Board members hadn't commented by a specified deadline, they would then be published.</p>	
<p>29/18</p>	<p>Society Management Accounts</p> <p>JR explained that membership fees were currently below budget and it was hoped that next half of the year would see the actual figures more in line with the budgeted ones.</p> <p>MT noted that the recent annual conference was a success in financial terms, making a profit of £6K. Other sources of income were in line with expectations at this stage.</p> <p>AW asked what were the determining factors for the success of the conference. PS thought that the 40th anniversary was a major factor for its success, bringing together members who hadn't attended Society's conferences for a while. Being located in London and the programme content were thought to be other factors. MT added that having the Magic Pills premiere on the Friday night worked well.</p> <p>All agreed that having the event start on the Friday night brought a good feel to event as a whole.</p> <p>Marcus Christo has agreed to be the Conference Programme Consultant for the 2019 Conference to be held in Oxford.</p> <p>The Board NOTED the report.</p>	

30/18	<p>Risk Management</p> <p>MT explained that the SMT had been looking at section 6 covering PSA accreditation.</p> <p>RO commented that the process of looking at certain sections one at a time was working well.</p> <p>The Board AGREED to add an action to the Risk Matrix under the heading of PSA, as follows: <i>'Continue to foster strong communications with the PSA through regular communication, and the provision of updates as to planned process changes.'</i></p>	
31/18	<p>Minutes of the 314th meeting held on the 11th May 2018</p> <p>The minutes were AGREED with no matters arising.</p>	
32/18	<p>Minutes of the 58th PSC meeting held on the 26th April 2018</p> <p>SC asked in reference to 4/18 if this had been actioned. EH confirmed that the SoH Education Team had actioned a procedure for following up on previous recommendations.</p> <p>6/18 FT asked if members were aware of safeguarding issues. EH responded that this didn't fall under the scope of PSC to action but was something that would be beneficial for members to know about. MT and PS would discuss how best to ensure members were aware of safeguarding issues and policies.</p> <p>Further discussion took place about safeguarding. MD said that this should be a priority. LW said that safeguarding should be incorporated into the Strategic Plan under Building Professional Confidence.</p> <p>EH mentioned that Liz Wootliff would be having safeguarding training soon.</p> <p>It was suggested that it would be beneficial to have a database of members' expertise and involvement in particular projects. PS said this could be incorporated in the next Membership Survey.</p>	<p>MT/PS</p> <p>MT</p> <p>PS</p>
33/18	<p>Minutes of the Public Affairs Committee held on 19th March and 4th June 2018</p> <p>SC explained that the main emphasis of the meeting concentrated on the mental health campaign and the planned activities for this were on track.</p> <ul style="list-style-type: none"> - The date and venue (London, 17th November) had been confirmed for the symposium, with all but one speaker confirmed. - More materials had been uploaded to the members' area and a new leaflet 	

	<p>was currently being written by Julia Lockwood.</p> <p>- The committee had put together ideas for the next Strategic Plan.</p> <p>All agreed that the committee's activities were encouraging.</p> <p>FT asked how useful the monitoring folder had been. MT proposed assessing its value at the end of the year.</p> <p>Both sets of minutes were noted.</p>	
34/8	<p>AOB</p> <p>MT explained that there were currently two committee vacancies; one on PAC and one on PSC. Six applicants had applied for the vacancies. Candidates would be interviewed by phone and recommendations made to the Board.</p> <p>Dates for 2019: Annual Conference and AGM – 22-24 March 2019 Residential meeting – 11 and 12 April 2019</p>	
	<p>Dates for 2018 Meetings 17 September – Northampton, SoH Office 3 December – London</p>	