Website guide

SOCIETY
REGISTER

Single entries
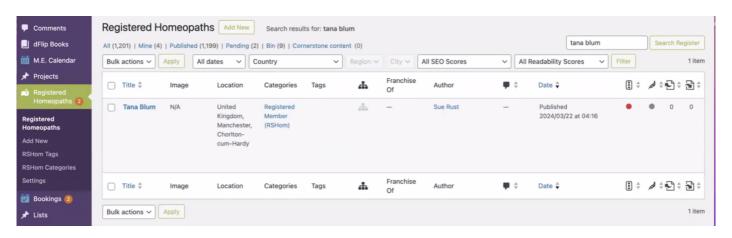**Multiple clinics entries**

Reviewing and publishing
Amendments and adding additional clinics to existing entries
Unlocking and locking the entry

Basic understanding

Clinic entry = listing

How to identify the three types of listings

1. Single entry (grey)
2. Main entry (orange)
3. Additional entries linked to a main entry (blue) (id to main listing)

Where do you find the toggle to make a listing change from a single type to a main listing that you can then add additional – linked – listings

On locking common content, the additional listings will inherit that information and you will only get a limited form to fill in when you add the multiple listings